

"Class A" Volunteer Background Clearances Form

The volunteer's Vsys profile must have:

Correct Name:

Correct DOB:

Correct email address:

Correct home address w/ zip code:

The new Pennsylvania law goes into effect on July 1, 2016. Therefore, all SOPA Class A volunteers must complete all new background clearances by July 1, 2016 or before the volunteer begins their Class A role.

What does this mean for you?

A Class A volunteer is anyone who is or may be in immediate contact with athletes such as coaches, Unified Sports partners, chaperones, drivers, as well as volunteers with administrative and event management, management team members and athlete representatives 18 years old and older must complete the 5 checks. The 5 checks are PA Disclosure Statement, Pa State Police, PA Child Abuse, National and Sex offender registry.

How do you obtain the new background clearances?

SOPA is using a 3rd Party administrator: Verified Volunteers for this process and all correspondence with Verified Volunteers is through email. So an active email address is strongly recommended. If you do not have access to an email account, you will need to work with a program volunteer or family member to assist you in this process. This same email address must be in the SOPA Vsys database profile.

Print the PA Disclosure Statement (link below), sign it and have your signature witnessed, then scan the document and email it to: ClassAPAVolunteerDisclosureStatement@specialolympicspa.org. If you do not have access to a scanner return the PA Disclosure Statement document by mail to:

Special Olympics Pennsylvania
2570 Blvd of the Generals
Suite 124
Norristown, PA 19403

Once the Disclosure Statement is received and processed, the renewing Class A volunteer will be sent to Verified Volunteers and subsequently emails are sent from Verified Volunteers.

Follow the instructions provided. There are two parts; completing the personal information for the PA State Police, National background check, AND the National Sex Offenders Registry. **You will receive an email** from TheAdvocates@VerifiedVolunteers.com and will have **72 hours** to complete.

AND

Another email from **ARSupport** Verified Volunteers with a pre-paid code (**copy from email and paste**) to complete the PA Child Abuse Check (**do not hit submit without code or you will need to do it again**). When the process is complete in 1 to 3 weeks with "Clear" results, the volunteer's Vsys profile will be automatically uploaded and read "Green: Unrestricted". The new clearances are good for five years.

DISCLOSURE STATEMENT APPLICATION FOR VOLUNTEERS
Required by the Child Protective Service Law
23 Pa. C.S. Section 6344.2 (relating to volunteers having contact with children)

I swear/affirm that I am seeking a volunteer position and **AM NOT** required to obtain a certification through the Federal Bureau of Investigation (FBI), as:

- the position I am applying for is unpaid; **and**
- I have been a resident of Pennsylvania during the entirety of the previous ten-year period.

I understand that if I have not been a resident of Pennsylvania during the entirety of the previous ten-year period, but have received certification from the FBI since establishing residency, I must provide a copy of the certification to my employer and am not required to obtain any additional FBI certifications.

I swear/affirm that, if providing certifications that have been obtained within the preceding 60 months, I have not been disqualified from service as outlined below or have not been convicted of an offense similar in nature to a crime listed below under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I swear/affirm that I have not been named as a perpetrator of a founded report of child abuse within the past five (5) years as defined by the Child Protective Services Law.

I swear/affirm that I have not been convicted of any of the following crimes under Title 18 of the Pennsylvania consolidated statutes or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

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|---------------------|--|
| Chapter 25 | (relating to criminal homicide) |
| Section 2702 | (relating to aggravated assault) |
| Section 2709.1 | relating to stalking) |
| Section 2901 | (relating to kidnapping) |
| Section 2902 | (relating to unlawful restraint) |
| Section 3121 | (relating to rape) |
| Section 3122.1 | (relating to statutory sexual assault) |
| Section 3123 | (relating to involuntary deviate sexual intercourse) |
| Section 3124.1 | (relating to sexual assault) |
| Section 3125 | (relating to aggravated indecent assault) |
| Section 3126 | (relating to indecent assault) |
| Section 3127 | (relating to indecent exposure) |
| Section 4302 | (relating to incest) |
| Section 4303 | (relating to concealing death of child) |
| Section 4304 | (relating to endangering welfare of children) |
| Section 4305 | (relating to dealing in infant children) |
| Section 5902(b) | (relating to prostitution and related offenses) |
| Section 5903(c) (d) | (relating to obscene and other sexual material and performances) |
| Section 6301 | (relating to corruption of minors) |
| Section 6312 | (relating to sexual abuse of children), or an equivalent crime under
Federal law or the law of another state. |

Volunteer's Signature for Page 1. _____

2 11/3/15

I swear/affirm that I have not been convicted of a felony offense under Act 64-1972 (relating to the controlled substance, drug device and cosmetic act) committed within the past five years.

I understand that I shall not be approved for service if I am named as a perpetrator of a founded report of child abuse within the past five (5) years or have been convicted of any of the crimes listed above or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I understand that if I am arrested for or convicted of an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law as listed above, or am named as perpetrator in a founded or indicated report, I must provide the administrator or designee with written notice not later than 72 hours after the arrest, conviction or notification that I have been listed as a perpetrator in the Statewide database.

I understand that if the person responsible for employment decisions or the administrator of a program, activity or service has a reasonable belief that I was arrested or convicted for an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law, or was named as perpetrator in a founded or indicated report, or I have provided notice as required under this section, the person responsible for employment decisions or administrator of a program, activity or service shall immediately require me to submit current certifications obtained through the Department of Human Services, the Pennsylvania State Police, and the Federal Bureau of Investigation, as appropriate. The cost of certifications shall be borne by the employing entity or program, activity or service.

I understand that if I willfully fail to disclose information required above, I commit a misdemeanor of the third degree and shall be subject to discipline up to and including denial of a volunteer position.

I understand that certifications obtained for the volunteering purposes can only be used for that purpose and cannot be used for employment purposes.

I understand that the person responsible for employment decisions or the administrator of a program, activity or service is required to maintain a copy of my certifications.

I hereby swear/affirm that the information as set forth above is true and correct. I understand that false swearing is a misdemeanor pursuant to Section 4903 of the Crimes Code.

Name: _____ Signature: _____

Witness: _____ Signature: _____

Date: _____ SOPA Local Program Name: _____